

Position Title: Indigenous Seed Keepers Network Program Coordinator

Full-time employee (40 hours per week)
Reports to: Shiloh Maples, Program Manager

Compensation: \$50,000/year starting at the beginning of employment.



This is a salaried position with the following benefits: Workman's Compensation, Monthly Health Stipend, Remote Work Equipment Lease, and Capacity/Skill Building Opportunities.

The **Native American Food Sovereignty Alliance (NAFSA)** is a national network of Indigenous leaders dedicated to restoring food systems that support tribal self-determination and community wellness. NAFSA supports ethical economic development by promoting expanded local food production that renews natural resources and enhances traditional cultural activities. NAFSA brings together proven strategies with innovative thinking as we mentor a new generation of Native food sovereignty activists, farmers and practitioners.

NAFSA is seeking a Program Coordinator for the Indigenous Seed Keepers Network to join our team. This position will provide coordination of one of our signature programs, the Indigenous Seed Keepers Network (ISKN).

Position Description:

The Indigenous Seed Keepers Network (ISKN) Coordinator will provide program leadership and coordinate implementation of the strategic vision. In the beginning, the ISKN Program Coordinator will work closely with the existing Upper Midwest and newly established Northeast networks to further develop their regional seed hubs. Eventually, the Program Coordinator will work with leadership in other regions to establish seed hubs in their respective areas. The Program Coordinator will work closely with Regional Mentors to offer capacity-building training, workshops and gatherings to strengthen regional networks. The ISKN Program Coordinator is a highly interactive, relationship-driven role that promotes communication and collaboration across the national network. The ideal candidate should be a dynamic individual who is deeply passionate about the Indigenous food and seed sovereignty movement with excellent virtual and online communication and project management skills. This is a remote work from home position, but the individual must have the ability to travel for regional seed work/networking.

The mission of the Indigenous Seed Keepers Network (ISKN) is to nourish and assist the growing Seed Sovereignty Movement across Turtle Island (North America). As a national network, we leverage resources and cultivate solidarity and communication within the matrix of regional grass-roots tribal seed sovereignty projects. We accomplish this mission by providing educational resources, mentorship training, outreach and advocacy support on seed policy issues, and organizing national and regional events and convenings to connect many communities who are engaging in this vital work. We aim to create a collaborative framework and declaration for ethical seed stewardship and indigenous seed guidelines for tribal communities to guide them as they protect their seeds from patenting and bio-piracy. We support the creation of solutions-oriented programs for adaptive resilient seed systems within tribal communities to enhance the creative capacity to continue to evolve as the face of our Mother Earth changes.

Essential Duties and Responsibilities:

- Research and continue to support the creation of the first Indigenous Seed Growers Cooperative
- Work with the Program Manager to host listening sessions and develop and implement curriculum based on the needs of the network.
- Work with the Program Manager to develop strategic plans for the ISKN network and a regional Seed Cooperative model.
- Assists with training and implementing Seed Sovereignty Assessments in tribal communities.
- Works with regional leaders to establish regional seed hubs
- Support regional mentors and local community leadership through mentorship and identifying capacity-building opportunities
- Coordinates logistics for trainings, workshops and gatherings
- Manages national ISKN communications and member database
- Co-facilitates quarterly ISKN advisory group calls
- Participates in weekly NAFSA project/program calls as needed
- Assist with reporting and writing about the progress of the Seed Growers Cooperative
- Coordinates Regional Seed Drive and Distribution
- Assists with fundraising as needed

Required Knowledge, Skills, Education/Experience:

Skills:

- Broad understanding of the Indigenous Food Sovereignty ecosystem.
- Prior experience working collaboratively with Indigenous Communities.
- Excellent written, oral, and interpersonal communication skills.
- Excellent organization, planning, scheduling, and time management skills are necessary.

- High level of organization, accountability, reliability and self-motivation required, including experience working remotely without in-person supervision.
- Must be creative, detail oriented and have the ability to multi-task.
- Software: Moderate to high level of familiarity with Microsoft Office/Excel/Powerpoint, Google Doc

Minimum Qualifications Required:

Two years' experience in non-profit and/or community organizing work; and Associates or Bachelor's degree in: food and food systems, agriculture, community planning, community sustainability, social work, or other related subjects; or Any equivalent combination of education, training and lived experience which demonstrates the ability to perform the duties of the position.

Deadline to apply: October 22nd, 2021 by 11:59 pm (PST)

Please send your resume and a cover letter expressing your interest to Kayleigh Warren, info@nativefoodalliance.org

The Native American Food Sovereignty Alliance (NAFSA) is an equal opportunity employer and enthusiastically encourages people from a wide variety of backgrounds and experiences to apply. NAFSA does not discriminate on the basis of race, color, religion, sex (including pregnancy), gender identity, national origin, citizenship, age, mental or physical disability, veteran status, marital status, sexual orientation or any other basis prohibited by law.